

DATE: October 25, 2004
TO: Michael G. Herring, CA
FROM: Brian McGownd, DDPW\ACE



SUBJECT: Meeting Minutes, PW\Parks 10/14/04

A meeting of the Public Works/Parks Committee began at 5:45 p.m. on Thursday, October 14, 2004. Councilmembers in attendance were Barry Flachsbart (Ward 1), Barry Streeter (Ward 2) and Mary Brown (Ward 4). Also in attendance were, Councilmembers Bruce Geiger (Ward 2) and Mike Casey (Ward 3), Mike Herring – City Administrator, Mike Geisel – Director of Public Works/City Engineer, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer, Bonnie Hubert – Superintendent of Engineering Operations, and Darren Dunkle - Superintendent of Parks, Recreation and Arts. Mr. Bill Kolath of the Beautification Commission and Mr. Rob McClelley of Midwest Waste were also in attendance.

In the absence of Chairperson Hurt, Acting Chairperson Streeter called the meeting to order at 5:45 p.m.

*** To be discussed at the 10/18/04 meeting of City Council.**

**** To be discussed at the 11/1/04 meeting of City Council.**

Agenda Item #1: Councilmember Flachsbart motioned to accept the meeting minutes of the PW\Parks Committee from August 5, 2004, as submitted. Councilmember Brown seconded the motion, which passed unanimously, 3 – 0.

Agenda Item #2a: Mr. Dunkle stated that the Beautification Committee requests permission to develop a slogan for the City. He said that several of the surrounding municipalities have slogans, and that they place the slogan on their city limits signs. Mr. Bill Kolath, who is a member of the Beautification Committee, stated that the Beautification Committee would like to offer their assistance in developing a city slogan. He suggested that a contest be held which would be open to all residents and employees. Information regarding the contest could be placed in the local papers and in the city newsletter. The Beautification Committee would then narrow down the entrants and submit a list to the City Council for their final selection. Councilmember Flachsbart stated that several years ago the City went through a similar process to select a slogan. He said when it came down to selecting the slogan, a consensus on which slogan to select could not be reached, therefore a slogan was never adopted. Mr. Kolath stated that the first step in this process is to ask the question, “Does the City want a slogan?” After a brief discussion, Councilmember Flachsbart stated that he could not support this issue if it was assumed that the City Council was committed to selecting a slogan. After additional discussion, **Councilmember Flachsbart motioned to direct the Beautification Committee to proceed with the process of developing a City Slogan with the understanding that a slogan would be considered, but that Council could not commit or assure that any slogan would be adopted. Councilmember Brown seconded the motion, which passed unanimously, 3 – 0.**

Agenda Item #2b: Mr. Geisel summarized the CCE’s request that textile recycling and associated promotional materials be added to the 2005 Tree Day activities. In response to a question from the Committee, Mr. Geisel stated that no additional manpower would be required, and no additional cost would be incurred in regards to adding this activity. **Councilmember Flachsbart motioned to authorize the CCE to add textile recycling collection to the 2005 Tree Day activities, with the**

understanding that said inclusion would not require any additional Staff work effort, would not require a re-distribution of work effort, and would not add additional cost to the event. Councilmember Brown seconded the motion, which passed unanimously, 3 – 0.

****Agenda Item #3:** Mr. Geisel summarized the proposed traffic sign policy, which City Council had requested. City Administrator Herring pointed out to the Committee that the proposed policy precludes the installation of “Slow Children” signs, and he would expect that this might result in a negative response in some neighborhoods. After a brief discussion, **Councilmember Flachsbart motioned to recommend approval of the City Council Policy statement regarding Traffic Signs, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

Agenda Item #4: Mr. Herring stated that per the request of the Committee, Midwest Waste has developed a plan which addresses the issues that were brought up at the last Committee meeting. He said he was pleased with the document that Midwest Waste developed. He said the plan was thorough, addressed all of the previously raised issues, and indicated the commitment that Midwest Waste has to providing high quality waste collection to the residents of the City. In response to a question from the Committee, he indicated that a majority of the complaints received were related to optional services that very few of the residents subscribe to, such as rear yard pick up and twice weekly pickup. He said we receive very few complaints regarding the basic service. Discussion ensued regarding the maintenance of the trash trucks. Several members of the Committee expressed appreciation to Mr. Herring and his Staff for their on-going efforts on behalf of all residents, regarding the “Midwest” contract. After additional discussion, **Councilmember Flachsbart motioned to receive and file the information submitted by Midwest Waste. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

*** Agenda Item #5a:** Mr. Geisel stated that Staff was in the process of preparing a Land & Water Conservation Fund (LWCF) Grant proposal. He said the grant was administered by the Department of Natural Resources, Division of State Parks, and that, if successful, the grant would be used for the acquisition of easements for the levee trail project. He said as part of the submission, the City is required to pass a resolution of support. **Councilmember Flachsbart motioned to recommend approval of the resolution of support for the LWCF grant proposal, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

****Agenda Item #5b:** Mr. Geisel stated that City Council had previously authorized expenditures from the TIF Special Allocation Fund in an amount not to exceed \$400,000, for engineering services related to the Valley Master Stormwater Model. Although \$500,000 was originally budgeted for this work, it was to occur over time and that the Department was seeking funding authorization only as required to maintain the progress of the project. Mr. Geisel further reminded the Committee that the City would have an ongoing contractual relationship with Thomas and Hutton for the foreseeable future, in order to continuously maintain the Master Stormwater Model, work with the City and Corps until completion of the 500-year levee and drainage project, and to continuously revise the model to reflect as-built conditions. Additional funding requests would be made in the future from the TIF Special

Allocation Fund as required to fund this work. He said, at this point, there was additional work that needed to be completed to finalize the study, and that the prior authorized limit of \$400,000 limit needed to be extended. He recommended to the Committee that the contract authorization for the professional services contract be increased by \$100,000, to a total current authorization not to exceed \$500,000. After a brief discussion, **Councilmember Flachsbart motioned to recommend an increase in the contract authorization for Thomas & Hutton Engineering Company, for professional services related to the Valley Master Stormwater Plan, in the amount of \$100,000, bringing the cumulative authorization to a total of \$500,000, and to forward this recommendation to the City Council for consideration and approval. Councilmember Brown seconded the motion, which passed unanimously, 3-0.**

Agenda Item #5c: Mr. Geisel reminded the Committee that they had previously directed Staff to initiate a sidewalk inventory. This inventory has been completed and Mr. Geisel displayed CADD generated graphics and database output describing the information collected and maintained in the inventory. The data has been placed in the GIS system, which will allow the data to be graphically queried in a variety of ways in order to pull out specific information for specific areas, which then could be displayed in a user defined graphic format. Mr. Geisel commented and commended the efforts of Ms. Hubert and her Staff for the professional quality and information of the product. The Committee commended the Public Works Staff for their work regarding developing the sidewalk inventory.

Agenda Item #5d: Councilmember Streeter stated that as the liaison to the PRACAC, he has been asked by the PRACAC about how they could be utilized if the parks ballot initiative passes on November 2, 2004. After some discussion, Staff was directed to forward the current proposal of planned improvements that would be made to current facilities if the November ballot initiative passed to the PRACAC, and to set up a meeting with Councilmember Streeter to discuss this issue in further detail.

The meeting was adjourned at 6:40 p.m.

cc: Mayor John Nations
Department Heads/Executive Staff